

**Service Committee
November 16, 2009
5:45 PM
Minutes**

Call to order: Mr. Paini called the meeting to order at 5:50pm

Roll Call: Present for roll call were Mr. Paini, Mrs. Turner and Dr. Bender. Also in attendance was Mayor Ebert, Bill Sims (Construction Svcs), Matt Peoples (Public Works), Steve Smith (WWTP), Shawn Starcher (Streets), Gary Schmitt (Water), Steve Farst (EMH&T) and Nanisa Osborn.

Mrs. Turner moved to approve the minutes of the October 19th, 2009 Service Committee Meeting, seconded by Dr. Bender.

VOTE: **AYES:** Dr. Bender. Mr. Paini, Mrs. Turner
 NAYS:

Motion carried.

Staff Reports:

Bill Sims –The Eichorn/Robinette/Rutherford project is moving along on schedule and will begin asphaltting this week.

Diley Ridge Medical campus is paved out and will be placing the striping and signage this week.

Pre-construction meeting for Manifold and Phalor machine shop was today. They will be beginning in about a week.

Grace Bible expansion is underway.

The Waterloo Street resurfacing has a couple more punch list items for the County and is a little behind schedule.

EMH&T is working on the 2010 Street program so that it can be out to bid early next year.

Matt Peoples – The skate park project is going along. The contractor will be there tomorrow. Project should be completed three weeks after dirt work is done; probably mid-December.

10 N. High windows project is moving along. They are waiting on approval from the Ohio Historical Society.

Dick Miller – not in attendance.

Steve Smith – The EPA issued the TMDL on Walnut Creek and it encompasses a long term survey on the condition of the creek and the pollutant capacity of the creek. Our portion of the creek tested really well and they found no degradation as a result of Canal Winchester's activity. The document mentions Dick Miller by name for all the work he has done on testing and overseeing the river and he is to be congratulated.

There was a sewer back up across from Fitness Firm from grease build up from one of our restaurants in a manhole. That was investigated and they were following proper rules, but will be inspected more frequently in the future. This was not a non-compliance issue.

The electric went out in a processing tank last month and were quoted a \$12,000 repair charge. The water reclamation guys, along with Sherman Electric did the repairs themselves for only \$2000, saving the Village \$10,000.

An auger screw on the screener will be replaced tomorrow, again saving the Village \$2500 - \$3000 in repairs.

Shawn Starcher – Shannon Thomas just completed monthly vehicle and equipment maintenance inspections. Winterizing of the tractors and installation of the brine tank will occur soon. Crews are continuing with leaf pick-up. It will continue through Dec. 4th. The trench on Kramer Street from the water main break will be asphalted this week. The elevator lift in Town Hall is out of commission. There is a quote submitted for repair. Sherman Electric is replacing several street light ballasts on Oak Street.

Mrs. Turner asked about lights on Brooks Bend Ct. Mr. Peoples stated that they were to get him a set of plans that showed the lights on them. They haven't had any correspondence since. Discussion ensued.

Gary Schmitt – Introduced himself and is excited to come to work for the Village. Last Thursday the South Gender Rd. Tower was filled and the test samples were acceptable and the tower is now back on line. Staff has completed winterizing on the well fields. #4 filter was recharged with sodium permanganate and will do filter #5 on Thursday. Meter readings were completed on the 2nd of November.

Engineer's Report: We are working with Mr. Sims and Mr. Peoples on the 2010 Street Program.

Pended Items:

09-23 Utility Manual - Revisions due to landlord concerns - Matt Peoples

The landlords believed that the earlier revisions meant they had to physically pay the bills themselves. That wasn't the intention. These new revisions correct that wording and the solution is still compliant with the Red Flag laws. Mr. Peoples read the new revision. In summary, it states that on all rental properties, the property owner is liable for all utility services incurred at their residence. Direct billing may be set up for tenants if the owner and tenant agree to enter into a tenant billing agreement with the Village. The tenant will receive all bills, late notices and termination notices. Owners will only receive late notices and termination notices. Discussion ensued.

09-26 Stormwater Design Manual Revisions – Matt Peoples

Mr. Peoples stated he can present a red-line version of this document highlighting the changes.

09-27 Utility Extension Reimbursements - Matt Peoples

Mr. Peoples stated that they are hoping to repeal the two ordinances from 1980's and adopt a new ordinance dealing solely with the extension reimbursements. We are waiting for verification that that would be an appropriate action. This and the 09-26 will stay in pending items until January 2010.

New Items for Discussion:

09-28 Washington St. Street Lighting – Matt Peoples

Mr. Peoples stated that the area on the south side of the Washington Street Bridge toward the covered bridge has been discussed. Mr. Paini stated that they would like to see an extension of the same type of lighting at Dietz / Washington on down Washington to the covered bridge. Mr. Peoples stated that they can get prices. It is not, however budgeted for this year or 2010. Discussion ensued. It will be on the December Safety Committee agenda and will be on the pending items list until a policy is created regarding the parameters for installing street lights.

Old/New Business:

None at this time.

Adjournment

Dr. Bender moved to adjourn this meeting of the Service Committee, seconded by Mrs. Turner.

VOTE: **AYES:** Dr. Bender. Mr. Paini, Mrs. Turner

NAYS:
Motion carried. Time out 6:40pm